

Kira Dancik

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Education

Bachelor of Arts in Creative Writing, Publishing & Editing, Double Major
Minor in Professional and Civic Writing
Susquehanna University, Selinsgrove PA

May 2026
GPA: 3.7/4.0

Relevant Coursework: Copyediting and English Grammar, Small Press, Forms of Writing: Comic Books, Forms Writing: Short Story, Literary Magazine, Interpersonal Communication, Writing and Thinking, Publishing: Ethics/Art, Intermediate Poetry, Advanced Fiction: Novel, Senior Seminar, Small Press Editing & Publishing, Editing, Marketing, Professional & Civic Writing, Rendering Disability in Literature, Topics: Screenwriting

Relevant Experience

Study Abroad: Iceland

June 2025

- Explored important cultural themes by engaging with the literature, literary spaces, and scholars of Iceland
- Navigated through unfamiliar cities, landscapes, and airport terminals to make a full journey around Iceland
- Experienced a multidisciplinary approach to travel and exploration

Outreach Intern, Bookstr, Remote

May-August 2025

- Connected with more than ten authors and publishers via written communication over email and social media to coordinate interviews for article development on Bookstr's website
- Worked individually to craft compelling and personalized interview questions for each author and publisher
- Created videos for Bookstr's Tik Tok account to provide reading recommendations for their audience

Content Editor, The John Christian Resource Center, Remote

October 2024-Present

- Critically read and edit documents for the JCRC website, an organization focused on climbing
- Complete multiple assignments in a timely manner, meeting deadlines and displaying time-management capabilities
- Work adaptable hours to efficiently complete assignments

Communications Intern,

May-August 2024

Montgomery Planning The Maryland-National Capital Park And Planning Commission, Wheaton, MD

- Conducted thorough research on events relevant to the company for the weekly newsletter and social media posts
- Reviewed and edited blog updates before their publication

Leadership and Service Experience

Volunteer, Special Olympics Kayaking, Chestertown, MD

August 2015-2022

- Learned to operate radios and stop watches efficiently within a few hours
- Communicated with fellow volunteers clearly and regularly to gather information and relay it to other volunteers

Skills

Software: Clip Studio Paint, Photoshop, Microsoft Office (Word, Powerpoint, Outlook, Teams), Notion, Slack, Google (Docs, Slides, Drive)

Social Media: Proficiency crafting/creating posts for Instagram, Facebook, Tik Tok